INTRODUCTION

PT Tomkinson & Associates was formed in Bendigo, Victoria, in 1973 as a sole practitioner consultancy. Since that time it has grown steadily into a diverse and professional company with offices in Bendigo, Benalla and Torquay with affiliated offices in Carlton, Castlemaine and Mansfield, providing Project Management, Civil Engineering, Town Planning and Land Surveying services primarily to the land development industry. The current corporate entity of PT Tomkinson & Associates Pty Ltd is more commonly known by its trading name, Tomkinson Group.

Tomkinson Group has historically been involved in the development and growth of communities throughout Victoria, whether it is the building of an entire new suburb down to the smallest of jobs in planning a 2 lot subdivision or the erecting of a boundary fence.

Tomkinson Group provides the link between infrastructure planning and land development. It has an extensive understanding of the diverse issues with land planning and development and with innovative land utilisation techniques. Tomkinson Group incorporates health and safety and environmental considerations. It has a proven record and is a demonstrated leader in consultancy work, with peer recognition for excellence in land development as well as a focus on meeting client requirements, as attested by the receipt of UDIA awards in 1998 and 2002.

Tomkinson Group has the skills and experience to project manage your project from concept to successful completion. Tomkinson Group has aligned its development strategies to accord with the ever changing industry and community demands. As proven project managers, our personnel will professionally manage those diverse and complex issues and other professionals that are typically associated in land development projects to deliver high quality land and residential developments that you, our business and the community will be very proud of.

Tomkinson Group is committed to keeping you informed every step of the way.

CAPABILITY

Tomkinson Group has extensive experience in the strategic and statutory planning, land surveying and engineering design requirements of land development and infrastructure projects. Tomkinson Group has embraced environmental principles and is at the forefront of the provision of cost effective infrastructure systems that may incorporate alternative water supply systems, water sensitive drainage design and stormwater quality control.
COMPANY PROFILE

Tomkinson Group offers professional services in:

- Civil Engineering
- Town Planning
- Land Surveying
- Project Management

Our Consultancy can include:

- The full range of services including investigation, survey, feasibility, design, construction planning and project management or any combination of services to specifically meet the client’s needs;
- An Award-winning team of professional people with experience in an extensive range of projects and a proven record in infrastructure development; and;
- The commitment of a Consultant familiar with infrastructure issues with sufficient depth of resources to complete works on time and on budget.

Tomkinson Group’s key personnel are extensively experienced with proven backgrounds in the provision of surveying, design, infrastructure planning, construction, administration and project management.

Tomkinson Group has the capacity to respond to the requirements and objectives of all stakeholders including the developer, government authorities, contractors, the community and financiers.

QUALITY MANAGEMENT SYSTEM

Tomkinson Group has developed its professional skills base directed towards the provision of Civil Engineering, Land Surveying and Town Planning services. We are committed to providing professional services that meet individual client needs in an accurate, efficient and economical manner.

To achieve these aims, Tomkinson Group has a fully implemented, third party accredited, Business Management System (BMS) for the provision of civil engineering design, town planning and land surveying professional services and is certified to AS/NZS ISO 9001:2008. The system satisfies annual third party auditing.

Our quality management system was established in April 1992 and continues to evolve and develop in line with a continuous improvement business strategy, client expectations and industry direction.
SAFETY STANDARDS, SAFETY MANAGEMENT SYSTEM

Tomkinson Group has a very strong commitment to health and safety and has extensive systems in place to ensure continuous improvement and the protection of the health and safety of its staff, clients, contractors and the general public.

The Tomkinson Group commits to an Occupational Health and Safety Policy Statement and specific and relevant safe work procedures that meet annual third party audit requirements. To achieve piece of mind and compliance with statutory requirements, the Tomkinson Group OH&S systems include:

- A Safety Management Plan.
- A documented Incident or Accident investigation procedure.
- A Job Safety Analysis (JSA) system for identifying hazards, evaluating risks and implementing controls.
- Extensive consultation between management and employees on OH&S matters.
- Full compliance with the “Code of Practice: First Aid” with a company policy that multiple members of any survey team are to be trained and qualified in First Aid.
- A contractor and sub-consultant assessment process to evaluate, amongst other things, the skills and competency and commitment of contractors to carry out work in a safe manner.
- A customised Return to Work Plan for injured employees as required.
- Induction of all staff into Tomkinson Group safety procedures and annual refresher training sessions.
- Suitable training and qualification of staff that are required to visit or audit construction sites; for example, Site Safety Induction or “Red Card” training.
- Industry training of the appointed Health and Safety Representative(s).
- An annual review of the effectiveness of the Tomkinson Group health and safety systems and their performance.

ENVIRONMENTAL STANDARDS

Tomkinson Group is fully aware of applicable environmental standards and legislation, even though there is only a very low risk of adverse environmental impacts associated with Tomkinson Group products and services. We strive to continually improve our environmental performance and minimise pollution or related impacts. Tomkinson Group has been involved in a number of projects that include Water Sensitive Urban Design (WSUD) and environmental concepts, and the business is active in continually improving its own “Green Office” practices to, for example, reduce paper and energy use.
An example of a residential development with WSUD features is the Campaspe Views Estate located adjacent the Campaspe River to the south of the Kyneton township. In a letter dated 4 May 2004, Goulburn Murray Water (G-MW) expressed the view that the WSUD principles and concepts used on the development were an excellent example of what can be achieved in a practical manner and were the first example of how these concepts were considered in a large development in the North Central region. G-MW went on to congratulate the Tomkinson Group on their efforts with the preparation of the strategy.

COMPANY SERVICES

ENGINEERING
Civil
- Land subdivision – Residential, Industrial and Commercial
- Municipal and Private Infrastructure Schemes
- Pre-purchase Appraisals of Land Subdivision Sites
- Economic Feasibility Evolution, Cost Estimates and Cash Flow
- Superintendent of Works

Hydrology
- Stream and Flood Modelling
- Water Sensitive Urban Design
- Stormwater Design and Management Systems
- Lakes and Water Features and Hydrology Studies

Transportation & Traffic
- Design of Urban and Rural Road Networks
- Intersection Design
- Route Feasibility Studies
- Traffic Management Studies
- Consultancy Services to Municipalities
- Road Safety Audits

Construction
- Tender Documentation and Evaluation
- Contract Administration
- Quantities and Schedules
- Site Inspections and Quality Audits
- Cost to Complete Reporting

Infrastructure
- Environmental Impact Statements
COMPANY PROFILE

- Water Supply and Sewerage Reticulation System
- Waste Water Disposal
- Solid Waste Collection and Disposal
- Waste Minimisation and Recycling

PROJECT MANAGEMENT

- Evaluation of Development Feasibility
- Project Audit and Reporting for Bank or Auditors
- Construction and Approvals Compliance
- Contractor Evaluation & Audit
- Project Commissioning
- Administration of Tender and Contract Process

SURVEYING

Subdivision / Title Work
- Unit development
- Greenacre estates
- Plans of Consolidation
- Title re-establishment / pegging
- Any Titles Office related survey work

Construction Industry
- Site set-outs
- Building control
- As constructed surveys

Contour / Feature Mapping
- Volume calculations
- Prepare 3D CAD models for engineering design purposes
- Plans to support planning permit applications / presentations

GPS Surveys
- AHD / MGA coordination
- Asset locations
- Highly economic mapping in open areas
- Flood mapping

Other
- Lettable area surveys (Property Council of Australia)
- Solid generalist advice on any matters relating to spatial or land or ownership rights
- Solutions to any problem that requires physical measurement or orientation.

TOWN PLANNING

Statutory
- Planning Permit Applications
COMPANY PROFILE

• Site Development and Feasibility Assessments
• Rezoning and Planning Scheme Amendments
• Representation at VCAT and Panel Hearings
• Rescode Analysis
• Energy Rating

Strategic
• Master Plans and Design
• Strategic Studies
• Outline Development Plans
• Structure Planning

KEY PERSONNEL

Tomkinson Group’s reputation of superior professional services is built upon a team of highly qualified and professional practitioners that are dedicated to delivering innovative and professional solutions.

Our team is sensitive to the requirements of our clients to achieve business and land development outcomes that are appropriate not only for our clients but also deliver high quality residential developments for the wider community to enjoy.

Our team comprises professionals with specific and relevant experience in all aspects of infrastructure and land development and are supported by specialist sub-consultants.

TOMKINSON GROUP PROJECTS & DEVELOPMENTS
RESIDENTIAL LAND SUBDIVISION SURVEY ROAD & DRAINAGE DESIGN

Tomkinson Group is generally involved in the delivery of the full range of services involving town planning, survey and engineering. Some of our completed residential land development projects are:

- **Wellsford Gardens Estate, Epsom** - 49 Lot Residential Subdivision worth $1.7 Million, including Landscaping, Recreation Retardation Basin
- **The Meadows Estate, Maiden Gully** - Approximately 200 Lots of Residential Development. Constructed over 8 years.
- **Batunga Park Estate, Strathfieldsaye** - 200 + Lots of Residential Development over 10 stages including recreation Park and play ground facilities.
- **Prospect Heights Development, Eaglehawk** - 60 Lot Residential Development with decommissioning of old mines.
- **Bluestone Rise Estate, Kyneton** - 133 Lot Residential Development with approximately $6 Million Development Costs.
- **Rosemont Crescent, Kennington** - 9 Unit Development in Drainage, Sewer and Retardation Driveway design for Unit Development.
- **Avenel Park Estate** - Stage 1 – 26 Lots, Low Density development including full Bank Reports for Financing.

OTHER PROJECTS

Tomkinson Group has undertaken and completed an extensive and diverse variety of projects for various authorities, municipalities and commercial developers that involved project management, planning, surveying, engineering and geotechnical services. A sample of these projects is:
• **Woolworths Marketplace, Bendigo** – Site investigation including topographical survey, geo-technical report and initial drainage design and ongoing cadastral and feature surveys during construction of the project.

• **City of Greater Bendigo** – Various cadastral survey projects, particularly for sites within the Central Business District. Many rural roads design in and around Bendigo. In excess of 50 urban detail surveys and road designs in various combinations in the Bendigo area

• **INDIGO Shire Council**
  - Stormwater Drainage Investigation and Modelling for Rutherglen
  - Detail design of Stage 1 of Rutherglen Drainage Infrastructure

• **Department of Finance** – Feasibility study and geo-technical investigation, Chum Street, Bendigo

• **Coliban Water**
  - Korong Vale WTP Lagoon upgrade Civil Works Design
  - Bendigo Fire effected properties Sewer scheme
  - Dam volumes, cadastral surveys and site mapping of seven reservoirs in Central Victoria
  - Longitudinal Sections for water mains
  - Site mapping for Trentham Reservoir upgrade

• **Alpine & Sub-Alpine Developments including:**
  - Chairlift alignment and set out including levels – Eagle Chair and Halley’s Comet Chairlifts, Falls Creek.
  - Snow making pipeline surveys – Falls Creek
  - Title and details surveys at the following locations – Falls Creek, Mt. Blue Cow, Mt. Buller, Harrietville, Tanjil Bren, Bright, Mt. Beauty, Mansfield.

• **International Projects include:**
  - Papua New Guinea Administration – Engineering surveys for planning and design of rural roads near Namatanai, New Ireland, Papua New Guinea.